

**Little Traverse Bay Bands of Odawa Indians  
Elder's Commission  
Work Session Meeting  
November 18, 2015**

Meeting called at 5:06 p.m. by Richard Wemigwase, Chairman;

Roll Call Commission: Richard Wemigwase, Chairman; Lisa Flynn, Vice-Chairman; Debra Smithkey-Browne, Secretary; Janice Shackleford, Treasurer; JoAnn Carey, Commissioner.

Absent: None

Elder Department Staff: None

Guest: None

Commission reviewed of the Agenda Items.

- a. Budget Review
- b. Commission Attendance
- c. Commission Tablet Update
- d. Cook Book
- e. Update for Commission
- f. Elder Christmas Dinner at Casino, December 17, 2015

**Budget Review**

**Commission Tablets**

- Discussion was held on the Budget and request a Budget Modification to cover the Tablets – move from Stipend line item # 5130 to Computers line item # 5405.
- Tablets have been requested and purchase order submitted to the executive on November 9, 2015.
  - Quote was for 2 (two) tablets at a cost of \$3,739.00.

**Commission Supplies**

- Supplies have been requested and purchase order to the executive on November 13, 2015 for Planners and Mini Travel Drives for a total cost of \$149.96.
- Supplies for business cards for the commissioners.

**Commission Attendance**

- Commissioners exchanged current contact information.
  - There have been problems with commissioners not receiving email when being sent from LTBB.
- Removal of Commissioners – provide copies at the next commission meeting.
-

1 **Cook Book**

- 2 • Cook book was discussed and there is a cook book available for sale at  
3 a store in Harbor Springs.  
4 ○ Commission would like to purchase the cook book for reference  
5 and pictures.  
6 • Marketing of the cook book was discussed.  
7

8 **Update for Commission**

- 9 • Discussion was held on past meeting actions to bring everyone up to  
10 date.  
11

12 **Elder Christmas Dinner**

13 December 17, 2015 at Odawa Casino  
14

15 **Adjourn the meeting at 6:42 p.m.;**

16  
17 Next scheduled meeting will be held on December 2, 2015

18 Approved:  
19

20 \_\_\_\_\_  
21 Debra Smithkey-Browne, Secretary

\_\_\_\_\_  
Date